

ARLINGTON PUBLIC SCHOOLS

In accordance with the provisions of the Massachusetts General laws, Chapter 30A, Section 20, notice is hereby given for the following meeting of the:

***Arlington School Committee
Standing Subcommittee: Budget
Thursday, September 8, 2022
11:00 AM***

In person:

*Arlington High School
869 Massachusetts Avenue
School Committee Room, 6th Floor
Arlington, MA 02476*

Or via Zoom:

Conducted by Remote Participation <https://www.mass.gov/doc/order-suspending-certain-provision-of-open-meeting-law/download> via Zoom link below:

<https://us02web.zoom.us/j/86251498197>

Meeting ID: 862 5149 8197

One tap mobile

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+19292056099,,86251498197# US (New York)

Dial by your location

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Open Meeting (Kirsi Allison-Ampe)

Update on FY22 Budget

-Discussion on prepayment of OOD Tuition, etc.

Update on FY 23 Budget

FY24 Budget

-Budget calendar discussion

Update on ESSER III

Program fee review

Long-range planning

CFO search update

Approval of Minutes

Old Business

New Business

Adjournment

The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Stated times and time amounts, listed in parenthesis, are the estimated amount of time for that particular agenda item. Actual times may be shorter or longer depending on the time needed to fully explore the topic.

Submitted by Kirsi Allison-Ampe, MD, Chair

Massachusetts law requires all open session meetings of public bodies to be accessible to members of the public, including those with disabilities. If you need reasonable accommodations in order to participate in the meeting, contact the Administrative Assistant to the Arlington School Committee Liz Diggins at ediggins@arlington.k12.ma.us.



Town of Arlington, Massachusetts

Meeting Location

Summary:

In person:

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Town of Arlington, Massachusetts

Open Meeting (Kirsi Allison-Ampe)



Town of Arlington, Massachusetts

Update on FY22 Budget

Summary:

-Discussion on prepayment of OOD Tuition, etc.



Town of Arlington, Massachusetts

Update on FY 23 Budget



Town of Arlington, Massachusetts

FY24 Budget

Summary:

-Budget calendar discussion



Town of Arlington, Massachusetts

Update on ESSER III



Town of Arlington, Massachusetts

Program fee review



Town of Arlington, Massachusetts

Long-range planning



Town of Arlington, Massachusetts

CFO search update



Town of Arlington, Massachusetts

Approval of Minutes

ATTACHMENTS:

Type	File Name	Description
▢ Minutes	Budget_Subcommittee_Minutes_2022-05-24_draft.pdf	Budget Subcommittee Minutes 2022-05-24 draft
▢ Minutes	Budget_Subcommittee_Minutes_2022-03-25_draft.pdf	Budget Subcommittee Minutes 2022-03-25 draft

Budget Subcommittee
Arlington School Committee

Meeting Minutes

Tuesday, May 24th, 2022, 10:30 a.m.

Meeting held remotely via Zoom.

Attendance

Subcommittee Members: Kirsi Allison-Ampe, Len Kardon, Jane Morgan
Administration: Elizabeth Homan, Superintendent, Michael Mason, CFO

The meeting was called to order at 10:30 a.m.

Acceptance of Weil Gift to APS

- No additional information at this time

Program fee review and adjustment

- For discussion: Preschool, After School Program, other
- The administration reported on program fees. There is a need to adjust fees because current fees do not cover all costs, but estimates can't occur until pending negotiations are complete. Changes will be made to how benefits will be charged and to which account.
- The plan is to make any increases in an incremental fashion.

Benefits (new business)

- The administration reported on how there is a desire from the town to shift benefit payment from town to APS for any salaries that are not funded by the general fund.
- SC members had questions about how this had been done in the past; whether there is an agreement in place, and which positions would be affected.

Update on FY22 Budget

- Discussion on prepayment of OOD tuition
- At this point in time, there is a projected excess balance at the end of this fiscal year. However there are additional charges coming in (additional facility costs, additional energy usage) so it is unclear what the final number will be.
- The administration had discussed using any excess funds to prepay OOD tuition, as is allowed under MA general law. SC members explained that they were hoping to hear a specific plan, and that it would need to be discussed with Finance Committee. SC also mentioned that it is difficult to explain prepayment. Members were more in favor of putting any excess in the Special Education reserve account.
- There are issues with getting the funding into the SpEd reserve as it has to have a Town Meeting vote.

- In the past it has been done by allowing funds to rest in the General Fund, and then doing the transfer when Town Meeting is in session. SC members hoped for more specificity re numbers later and that discussions would be done with Finance Committee, etc.

Update on FY23 Budget

- The administration discussed how Gibbs has a large cohort coming in the fall, making scheduling very tight. In past, the project block was 1x in 6 day cycle. Next year will be a 4 day schedule, aligning with OMS. 4 academic classes plus MTSS block, but class sizes are large.
- If MTSS is eliminated (to allow more sections/smaller classes), it isolates kids who have service needs, also there is decreased access to computer, music, etc.
- Another option would be to find room for a half cluster; this would enable maintaining the MTSS block.
- Expectation is that additional teacher would come out of reserves.
- Other options are being discussed.

Update on ESSER III

- No updates

Long Range Planning

- Will meet 5/26, information being prepared.

No new minutes to approve

No old business

Meeting adjourned at 11:40 a.m., **motion** by LK, 2nd by JM, passed 3-0-0.

Budget Subcommittee
Arlington School Committee

Meeting Minutes

Tuesday, May 24th, 2022, 10:30 a.m.

Meeting held remotely via Zoom.

Attendance

Subcommittee Members: Kirsi Allison-Ampe, Len Kardon, Jane Morgan

Administration: Elizabeth Homan, Superintendent, Michael Mason, CFO

Additional: Juliana Keyes, AEA President

The meeting was called to order at 10:30 a.m.

Premium Pay and/or Recognition Pay from ARPA, other sources

- The administration and Ms Keyes discussed negotiations that had been underway regarding the ARPA premium payments and other ways to recognize the additional work that occurred as a result of COVID-related work shifts.
- See attached memo, which includes a summary of the COVID-19 Premium or related work payments being made to eligible recipients. Eligible recipients of ARPA premium payments had work in person during the period of April 1, 2020 through March 31, 2021, plus meet additional criteria. This period coincides with the time of greatest risk of exposure to COVID and before any vaccines were available.
- Payments that will be made to eligible recipients of the general fund are payments related to work to adjust instructional model from in-person to remote for units AEA-A and AEA-D. AEA-A COVID- 19 related payments coming from the general fund is limited to \$1,500 for AEA-A remote staff and \$1,000 for AEA-D remote staff.
- SC members had questions about from where the funds would come (vacant positions), what percentage of AHS teachers fell in which category, etc.

Motion by LK that the Budget Subcommittee approves the structure of payments as outlined in Mr Mason's memo. 2nd by JM. Roll call vote: LK-Yes, JM-Yes, KAA-Yes.

No new updates on FY22 Budget or FY23 Budget

Update on ESSER III

- Equity audit underway. As suggested by Ms Thomas, Director of Diversity and Inclusion, participants in the equity audit are being compensated for their time. It is hoped this will enable greater diversity of participants.

Preparation for Finance Committee meeting

- Presentation reviewed, SC had no significant changes.

No new minutes to approve. Meeting adjourned at 11:30am.

To: Elizabeth Homan, Superintendent & Arlington School Committee
 From: Michael Mason, Jr., Chief Financial Officer
 Re: COVID-19 Premium Payments
 Date: March 25, 2022

This memo includes a summary of the COVID-19 Premium or related work payments being made to eligible recipients. Eligible recipients of ARPA premium payments had to meet the following criteria:

1. Work in person during the period of April 1, 2020 through March 31, 2021. This period coincides with the time of greatest risk of exposure to COVID and before any vaccines were available.
2. Workers' eligibility is calculated on a month-by-month basis. Each worker must have worked at least fifty percent (50%) of the eligible work hours in a month. Work hours include regular and overtime work hours, but not detail work time. Both union and no-union workers are eligible.
3. Employee had to make less than \$110,775 cumulative pay during the period. The Town calculated the average wage for the Boston metropolitan area and multiplied it by 150% to calculate the maximum earnings for most workers. (See https://www.bls.gov/oes/current/county_links.htm. The May 2020 Annual Mean Wage for the Boston-Cambridge-Nashua metropolitan areas was \$73,850. The limit was \$110,775.)
4. Premium pay maximum amount: \$6,000. Maximum payment was based on a worker having worked 12 months at least fifty percent of the time during the eligibility year.
5. Staff had to have been benefits eligible.

Payments that will be made to eligible recipients of the general fund are payments related to work to adjust instructional model from in-person to remote for units AEA-A and AEA-D. AEA-A COVID-19 related payments coming from the general fund is limited to \$1,500 for AEA-A remote staff and \$1,000 for AEA-D remote staff.

Below is a summary of the COVID-19 Premium or related work payments being made to eligible recipients:

Bargaining Unit	ARPA	General Fund	Total
AAA	43,500.00	-	43,500.00
AEA-A	1,073,000.00	501,500.00	1,574,500.00
AEA-C	105,500.00	-	105,500.00
AEA-D	379,500.00	158,500.00	538,000.00
Day Care Providers	90,500.00	-	90,500.00
Cafeteria	63,500.00	-	63,500.00
Bus Drivers	42,000.00	-	42,000.00
Others	139,500.00	1,500.00	141,000.00
Total	1,937,000.00	661,500.00	2,598,500.00



Town of Arlington, Massachusetts

Old Business



Town of Arlington, Massachusetts

New Business



Town of Arlington, Massachusetts

Adjournment



Town of Arlington, Massachusetts

Submitted by Kirsi Allison-Ampe, MD, Chair